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<https://mexamauritius.org/job/store-keeper/>

Store Keeper (1)

Description

- Receive, deliver, inspect and coordinate stock
- Document transactions done
- Maintain records of all deliveries
- Assist in ordering adequate supplies and materials
- Maintain records and store area in a neat and orderly manner
- Able to answer questions regarding procedures and resolve matter regarding receipts and delivery

Qualifications Required

- Min Form 3 or above (With or without experience)

Contacts

4038552

Hiring organization

Universal Fabrics Ltd

Employment Type

Full-time

Job Location

New Building (Ex. Soniawear),
73590, Valentina, Phoenix,
Mauritius

Date posted

13 May 2023